

# The visual organisation

## ***“The daily activities require an enormous amount of energy”***

Every day we discuss the correct working method. Deviations are regularly pointed out at a late stage, which means it is impossible to correct the problem. This causes losses in the form of productivity, quality, costs, deliveries, safety or the motivation of the personnel. There is also considerable discussion about decisions that have been taken. The status of action points is unknown. Information is complex and sometimes conflicting, which results in confusion.

## **Making the organisation visual**

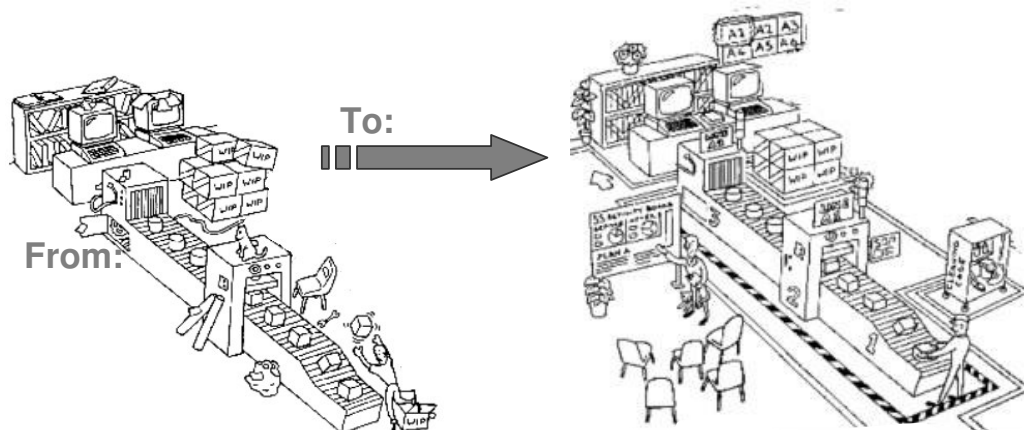
The visual organisation makes all of the information required at the workplace immediately usable: visible, accessible, unambiguous and stimulating.

The workplace then speaks for itself and the activities that must be carried out run smoothly. The information concerning daily activities and improvement activities is transparent and available. Everyone can, from their own workplace, use the information to carry out the activities correctly in one go. If work is carried out in a way that has not been agreed, this is immediately visible. Information about current activities, decisions that have been taken and objectives and accomplishments is known and is used.

## **How do we create this visual organisation?**

A visual organisation arises as a result of running through several programmes:

- The arrangement of the workplace in accordance with 5S principles (*Scheiden* - Sort - *Schikken* - Set in order - *Schoonmaken* - Shine - *Standaardiseren* - Standardise - *Standhouden* - Sustain);
- Making the activities that must be carried out visible in accordance with the standardisation principles (Failsafes - Visual guides - Visual aids);
- Making the organisation objectives and accomplishments visible based on the Policy Deployment programme;
- The employment of visual loss measurements and improvement techniques (in the area of productivity, quality, safety and planning)



The preconditions when arranging a visual organisation are:

- the visual organisation is created by the employees themselves;
- the only information that is given is that which the employee can use;
- information is objective and unambiguous;
- improvement activities will also be made visible;

## Results of the visual organisation

In a visual organisation fewer losses occur:

- When performing the daily activities, everyone knows what is expected from him or her. The work becomes easier and more pleasurable. This results in fewer defects.
- There arises a sense of ownership of one's own workplace and the activities that must be performed.
- There is a sense of tranquillity when performing the daily work, with the result that more time and space is created for improvement activities.



Visual workplaces

## The role of Blom Consultancy

- Training and Coaching when implementing the 5S workplace organisation.
- Training and Coaching when implementing standardisation principles.
- Training and Coaching when introducing Policy Deployment;
- Training and Coaching when making losses visible and reducing these losses using various improvement tools.
- Coaching of ISO 9001 certification.

## More information?

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